



**CITY OF KEY WEST  
STATE OF LOCAL EMERGENCY DIRECTIVE 2020-08**

WHEREAS, Section 252.38(3)(a), Florida Statutes, gives political subdivisions the authority to declare and enact a State of Local Emergency for periods of up to seven days, thereby waiving the procedures and formalities otherwise required of the political subdivision by law; and

WHEREAS, on March 1, 2020, the Governor of Florida, Ron DeSantis, issued Executive Order Number 20-51, directing the State Health Officer and Surgeon General to declare a Public Health Emergency due to the discovery of Coronavirus Disease 2019 (COVID-19); in Florida; and

WHEREAS, on March 1, 2020, the State Health Officer and Surgeon General issued a Declaration of Public Health Emergency, stating that COVID-19 is a threat to public health in Florida;

WHEREAS, on March 9, 2020, the Governor of Florida issued Executive Order Number 20-52, declaring a State of Emergency because of COVID-19; and

WHEREAS, on March 15, 2020, at 3:15 p.m. the City of Key West declared a State of Local Emergency in accordance with Florida Statute 252.38 and City of Key West Resolution No 2007-182; and

WHEREAS, the Centers for Disease Control (CDC) initially issued guidance entitled "15 Days to Slow the Spread," encouraging social distancing and maintaining a 6-foot separation between residents to slow the spread of infection and that event and/or social gatherings of groups of more than 10 people and then extended the guidance for an additional 30 days;

WHEREAS, Federal, State and local governments continue to issue emergency orders for protective measures as COVID-19 continues impact lives and the resources needed to protect citizens; and

WHEREAS, the City of Key West continues to respond to the COVID-19 pandemic and thus far has issued emergency directives 2020-01, 2020-02 & 2020-03, 2020-04, 2020-05 and 2020-06; and

WHEREAS, Chapter 252.38 grants the City the ability to extend the local state of emergency to insure the health, safety and welfare of the community; and

WHEREAS, on March 22, March 29, April 5, 2020, April 12, April 19, and April 26<sup>th</sup>, the Mayor extended the City of Key West's local state of emergency for additional 7-day periods; and

WHEREAS, since the inception of the original declaration of a state of local emergency, the State of Florida has seen an increase in the number of COVID-19, while the number of cases in Key West has remained low because of the responsible actions of our citizens; and

WHEREAS, on April 16, 2020 the White House suggested "Guidelines for Opening Up America Again", which recommend minimum standards moving forward with the pandemic; and

WHEREAS, on April 29, 2020, the Governor of Florida issued Executive Order Number 20-112, to take effect at 12:01 a.m. on May 4, 2020, allowing certain types of businesses to re-open under certain conditions and allowing local government to implement additional restrictions and measures;

WHEREAS, the City of Key West has adopted the Governor's Executive Order Number 20-112, the State of Florida's First Phase for Reopening; and

WHEREAS, it is necessary and appropriate to take action to ensure that COVID-19 remains controlled, and that residents in the City of Key West remain safe and secure and that any re-opening promotes business operation and economic recovery while maintaining focus on core safety principals;

WHEREAS, as a first step to restoring our City, the Mayor and Manager issued emergency directive 2020-06, which reopened public recreational facilities, parks and beaches while requiring individuals to continue to physically distance from each other;

WHEREAS, Monroe County and the City of Key West are currently not seeing an increase in the number of new cases of COVID-19 that are being reported on a daily basis, and are experiencing a decrease in the number of individuals visiting emergency departments and being admitted to hospitals for COVID-19;

WHEREAS, our residents' ability to responsibly utilize these public resources while appropriately distancing will be a key factor in moving to additional phases of relaxing restrictions;

NOW THEREFORE, as Mayor and City Manager of the City of Key West, we hereby order:

The following recreational facilities located on public property but privately operated may be reopened under the specified conditions:

1. Key West Golf Course.

- A. No indoor events are allowed, and non-essential retail sales and restaurant consumption shall comply with the occupancy requirements of Governor DeSantis' Order 20-112 and applicable City of Key West Emergency Directives, including 2020-07.
- B. Gatherings of individuals in groups of 10 or more are prohibited;
- C. Shall require that reservations, cancellations and pre-payments be made via electronic or telephone reservation systems to limit physical interactions. Such policies shall, wherever possible, consider populations that do not have access to internet service or credit cards;
- D. Other than immediate family members, all individuals, including but not limited to guests and employees, shall maintain at least six feet of distance between them. Immediate family members are defined as individual and spouse, domestic partner, parents, caretakers, household members, children, or legal guardians who reside in the same household, and inclusive of children whose custody is shared between two parents in different households;
- E. Limit use of golf carts to single occupant only, excluding an individual's immediate family members, as defined above.
- F. All players will have a tee time, there will be no shot gun starts to reduce guests arriving at the same time.
- G. Limit tee times to four players, except for immediate family members as defined above. Where possible, individuals considered vulnerable individuals should be allowed to play in groups of less than four, at their request.
- H. Where possible, clientele 60 years of age and older shall be separated from younger clientele.
- I. Stagger tee times so that only one party is present at a hole at any given time;
- J. All guests must leave the golf course immediately after playing;
- K. Place signage throughout the property outlining required social distancing guidelines and hand washing practices;
- L. Each individual golfer will have to load his/her equipment onto the golf cart or carry the equipment if they are not utilizing a golf cart. Staff will not handle any golfer's equipment;
- M. Discontinue club and equipment rentals other than golf carts;
- N. Scorecard, pencil, tees, maps, guides, and/or pamphlets may be provided to guests in sanitized bags upon request but must be discarded after each use.
- O. Eliminate players' ability to touch common surfaces when retrieving golf balls by instituting a touchless process with so neither the cup nor flag are touched.

- P. Ensure that the flagstick always remains in the golf hole, and instruct guests they are not allowed to touch or remove the flagstick from the hole;
- Q. Guests shall have access to antibacterial wipes or hand sanitizer for frequent use before, during and after play;
- R. All league, clinic, camps and organized activities will remain suspended. Golf Instruction and club fitting in person may be conducted on an individual basis while practicing strict social distancing;
- S. Staff must always follow the City of Key West's Emergency Directives 2020-05 and 2020-07. Guests must follow the directives in all settings on the golf course where other social distancing measures are difficult to maintain, except where doing so would inhibit that individual's health, or where the individual is under two years of age;
- T. Beverage and Food cart purchases may be provided under the following circumstances:
  - i. Beverage cart staff shall wear facial coverings at all times;
  - ii. Beverage carts shall bear signage stating that players are prohibited from touching anything on the beverage cart;
  - iii. Only a cart attendant shall distribute items from the cart. To ensure social distancing, only one person is allowed at the cart at one time.
  - iv. Players shall be encouraged to pay with credit card and cart attendants shall wipe down the credit card matching after each use.
- U. Restroom facilities can be open and must have hand sanitizer for use by guests. It should be encouraged to have one person or one family in each bathroom at any time.
- V. In accordance with the directives regarding restaurants in the Governor's Executive Order 20-112 and City of Key West Directive 2020-07, the club house may remain open to provide on-premises consumption of food and beverage as long as procedures are implemented to ensure that both employees and guests follow social distancing measures and that indoor occupancy is limited to no more than 25 percent of the building's occupancy. Social distancing measures shall at a minimum include measures ensuring employees and guests remain at least six feet apart at all times, only seating parties of 10 or fewer people and keeping bar counters closed to seating.
- W. All restrooms and touch-point areas shall be disinfected no less than every two hours with CDC approved products.
- X. Each cart and rental equipment will be cleaned and disinfected prior to guests' use in accordance with the CDC Guidelines and PGA Guidelines.
- Y. Require frequent sanitization of high-touch areas including, at minimum, the following cleaning protocols:
  - i. Clean and disinfect high-touch areas routinely, and after each use, in accordance with CDC guidelines, particularly in spaces that are accessible to staff, players, or other individuals, including, but not limited to, restroom facilities, counter tops, door knobs, other common surfaces, range buckets, golf carts, push carts, and other

- frequently touched surfaces including employee used equipment, and ensure cleaning procedures following a known or potential exposure at the golf course in compliance with CDC recommendations; and
- ii. Ensure that the golf course has enough workers to perform the above protocols effectively and in a manner that ensures the safety of players and staff and that social distancing guidelines are followed;
- Z. All range balls will be cleaned and disinfected after every pick-up;
- AA. Remove, and/or prohibit the use of, bunker rakes and other on-course furniture like benches, water coolers/stations, ball washers;
  - BB. Driving range hitting areas must be spaced at least 10 feet apart;
  - CC. Remove all practice facility bag stands, chairs, and PVC pipes.
  - DD. Place additional restrictions on areas of the golf course, as necessary, to limit person-to-person interactions and facilitate appropriate social distancing.

## 2. Key West Tropical Forest & Botanical Garden.

- A. No indoor events are allowed, and non-essential retail sales shall comply with the occupancy requirements of Governor DeSantis' Order 20-112 and applicable City of Key West Emergency Directives, including 2020-07.
- B. Gatherings of individuals in groups of ten or more are prohibited;
- C. Shall require that, wherever possible, payments be made via electronic or telephone reservation systems to limit physical interactions.
- D. Except for immediate family members, all individuals, including but not limited to visitors and employees, shall maintain at least six feet of distance between them. Immediate family members are defined as individual and spouse, domestic partner, parents, caretakers, household members, children, or legal guardians who reside in the same household, and inclusive of children whose custody is shared between two parents in different households;
- E. Maps, guides and/or pamphlets may be provided to guests upon request but must be discarded after each use;
- F. Staff must follow the City of Key West's Emergency Directive 20-05 at all times. Visitors must follow the directive in all settings at the Botanical Gardens where other social distancing measures are difficult to maintain, except where doing so would inhibit that individual's health, or where the individual is under two years of age;
- G. Bathroom facilities can remain open and must have hand sanitizer for use by guests. It should be encouraged to have one person in each bathroom at any time, if possible.
- H. Any and all picnic areas should be closed;
- I. Remove and/or prohibit the use of water fountains and water refill stations;
- J. Require frequent sanitization of high-touch areas including, at minimum, the following cleaning protocols:

- i. Clean and disinfect high-touch areas routinely, and after each use, in accordance with CDC guidelines, particularly in spaces that are accessible to staff, players, or other individuals, including, but not limited to, restroom facilities, counter tops, door knobs, other common surfaces, and other frequently touched surfaces and
- ii. Ensure that the Botanical Garden has enough workers to perform the above protocols effectively and in a manner that ensures the safety of visitors and staff and that social distancing guidelines are followed;

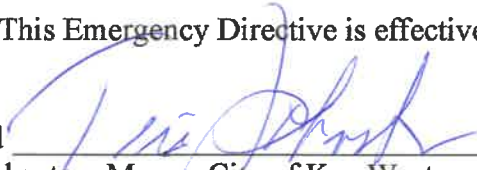
K. Implement safety, cleaning and disinfection procedures in accordance with the [CDC's Guidance for Administrators in Parks and Recreational Facilities](#);

3. All individuals shall also abide the most recent Centers for Disease Control (CDC) guidance for social distancing. In the event of conflict between this directive and the CDC guidelines, the more restrictive guidance shall control.

4. This Directive does not affect or limit the operations of the City of Key West, any public utility, the Monroe County School District, or any County, State or Federal office or facility, except that such entities shall abide by the restriction of any County, municipal, State or Federal emergency order, as applicable.

5. The conditions specified herein shall be assessed daily and this directive shall remain in effect until superseded, repealed or upon expiration of the local state of emergency, including any extensions thereof.

6. This Emergency Directive is effective at 12:01 a.m. on May 4, 2020.

Signed   
Teri Johnston, Mayor, City of Key West

Date: 5/3/20

Time: 4:43 PM

Signed   
Gregory W. Veliz, Manager, City of Key West

Date: 5.3.20

Time: 4:53 pm