



City of Key West
Planning Department
1300 White Street / Key West, FL 33040
(305) 809-3764

Building Permit Allocation System (BPAS)
Year 8 Schedule for 2020-2021 Application Cycle and Review Process

Wednesday, July 1, 2020	The Planning Department's Year 8 application opens July 1, 2020.
Wednesday, July 1, 2020 - Friday, November 6, 2020	Pre-application meetings with staff are recommended. Please call staff at 305-809-3764 to set up a submittal meeting. Final applications are due no later than Friday, November 6, by 3pm EST. LATE APPLICATIONS WILL NOT BE ACCEPTED. Applications deemed incomplete will not be accepted.
Friday, December 4, 2020	Initial ranking, and staff comment letter sent to applicants.
Friday, January 8, 2021	Final deadline for submission of additional information requested in the initial ranking and staff comment letter.
March-April 2021	Planning Board Ranking and Final Determination of Award shall occur at a Publicly noticed meeting.

Applicants may submit development review applications including but not limited to development plans, conditional use, and/or variance applications prior to or along with the BPAS application; however, approvals will be conditioned upon the allocation of units.