



BUSINESS TAX RECEIPT
PROPERTY RENTAL:
COMMERCIAL / CAMPGROUND /
TRAILER PARK / PARKING LOT

(Revised 06/16/2022)

CITY OF KEY WEST
 PO Box 1409 (1300 White St.)
 Key West, FL 33041
 (305) 809-3955
 licensing@cityofkeywest-fl.gov

Action: ___ New ___ Transfer of ownership

Rental Type: ___ Parking Lot (\$91.51) ___ Campground: # of Spaces = ___ (\$11.85 ea.)
 ___ Commercial: # of Units = ___ (\$30.87 ea.) ___ Trailer Park: # of Lots = ___ (\$11.85 ea.)

Application date: _____

Property Address: _____

Business Name: _____

Business Owner: _____

Mailing Address: _____

Email Address: _____

Contact Phone #: _____ EIN or last 4-digits of SSN: _____

Ownership transfers only:

Previous owner: _____

This Business Tax Receipt is being issued in accordance with Chapter 66, City of Key West Municipal Code. By signing below, I certify that the above information is true, complete, and correct.

Signature: _____
 Date: _____

Notary: State of _____, County of _____
 The foregoing instrument was acknowledged before me on this _____ day of _____, 20____ by _____.

Notary signature: _____
 ___ Personally known ___ Produced ID: _____

OFFICE USE ONLY

BUSINESS TAX FEES:
 Pro-rated annual BTR fee: _____
 Transfer fee: _____
 Delinquency fee: _____
 Non-conformance penalty: _____
TOTAL FEES DUE/COLLECTED: _____

Business Tax Receipt #: _____
 Licensing Rep: _____
 Date: _____

Required back-up documents:
 ___ Copy of state name registrations (corporation/LLC/fictitious name) www.sunbiz.org
 ___ Copy of lease, deed or Monroe County property card