



PLANNING FEE SCHEDULE – EFFECTIVE OCTOBER 1, 2023 CITY OF KEY WEST, FLORIDA • PLANNING DEPARTMENT

Address: 1300 White Street • Key West, Florida 33040

Phone: 305-809-3764

Website: www.cityofkeywest-fl.gov

As adopted by City Commission Resolution 21-182 passed at the meeting held on September 14, 2021

ADMINISTRATIVE VARIANCE - ADDITIONAL FEES - APPLY SEE BELOW	FEE \$ 1,823.26
AFTER-THE-FACT - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 3,646.52
ALCOHOL SALES SPECIAL EXCEPTION - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 2,552.56
APPEALS TO THE CITY COMMISSION/BOARD OF ADJUSTMENT	FEE \$ 2,431.01
BENEFICIAL USE DETERMINATION	FEE \$ 607.81
BUILDING PERMIT ALLOCATION SYSTEM (BPAS) AFFORDABLE HOUSING	
SMALL PROJECT – (1-4 UNITS)	FEE \$ 578.81
MID-SIZED PROJECT – (5-10 UNITS)	FEE \$ 868.22
LARGE PROJECTS – (GREATER THAN OR EQUAL TO 11 UNITS)	FEE \$ 1,157.63
BUILDING PERMIT ALLOCATION SYSTEM (BPAS) MARKET RATE	
SMALL PROJECT – (1-4 UNITS)	FEE \$ 1,273.39
MID-SIZED PROJECT – (5-10 UNITS)	FEE \$ 2,546.78
LARGE PROJECTS – (GREATER THAN OR EQUAL TO 11 UNITS)	FEE \$ 3,820.16
BUILDING PERMIT ALLOCATION SYSTEM (BPAS) AFFORDABLE EARLY EVAC POOL	
FIRST UNIT	FEE \$ 578.81
EACH UNIT 2 THROUGH 10	FEE \$ 551.25
EACH UNIT 11 THROUGH 20	FEE \$ 523.69
EACH UNIT 21+	FEE \$ 496.13
CHANGE OF NONCONFORMING USE - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 1,458.61
CONDITIONAL USE – ADDITIONAL FEES APPLY – SEE BELOW	FEE \$ 3,038.76
EXTENSION (NOT PART OF A DEVELOPMENT PLAN) - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 607.75
REVISION OR ADDITION (NOT PART OF A DEVELOPMENT PLAN)	FEE \$ 2,205.00
DEVELOPMENT AGREEMENT - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 9,724.05
MODIFICATION/REVISION - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 4,630.50
PRELIMINARY CONSIDERATION BY CITY COMMISSION	FEE \$ 607.75
DEVELOPMENT PLAN	
MINOR	
WITHIN HISTORIC DISTRICT - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 3,281.87
OUTSIDE HISTORIC DISTRICT - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 2,552.56
CONDITIONAL USE - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 1,337.06
EXTENSION - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 607.75
MAJOR - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 4,497.37
CONDITIONAL USE - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 1,337.06
EXTENSION - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 607.75
ADMINISTRATIVE MODIFICATION	FEE \$ 882.00
MINOR MODIFICATION	FEE \$ 1,681.31
MAJOR MODIFICATION	FEE \$ 2,375.89
EASEMENT – ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 2,552.56
EACH ADDITIONAL FOR THE SAME PARCEL	FEE \$ 607.75



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LAWFUL UNIT DETERMINATION (BPAS EXEMPTION) - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 2,315.25
EACH ADDITIONAL FOR SAME PARCEL	FEE \$ 578.81
MAP AMENDMENT (FLUM & ZONING) - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 8,508.55
PRE-APPLICATION CONFERENCE	FEE \$ 334.27
RIGHT-OF-WAY VACATION - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 1,337.06
EACH ADDITIONAL VACATION FOR SAME PARCEL - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 607.75
SUBDIVISION	
LOT SPLIT / SUBDIVISION WAIVER - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 1,653.75
MINOR SUBDIVISION - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 2,552.56
PRELIMINARY PLAT FOR MAJOR SUBDIVISION - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 4,283.21
FINAL PLAT FOR MAJOR SUBDIVISION - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 2,552.56
TEXT AMENDMENTS	
COMPREHENSIVE PLAN	FEE \$ 6,685.29
LAND DEVELOPMENT REGULATION	FEE \$ 6,685.29
TRANSFER OF TRANSIENT UNIT & LICENSE OR DEVELOPMENT RIGHTS - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 4,862.03
VARIANCE - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 2,431.01
AFTER THE FACT - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 4,862.03
EXTENSION - ADDITIONAL FEES APPLY - SEE BELOW	FEE \$ 607.75
VERIFICATION LETTERS	
BUILD-BACK	FEE \$ 607.75
VERIFICATION OF PLANNING DIRECTOR'S DECISION	FEE \$ 607.75
UNASSIGNED UNITS DETERMINATION	NO FEE
ZONING VERIFICATION LETTER	FEE \$ 607.75
BUILDING PERMIT APPLICATION REVIEW FEE – BASED ON CONSTRUCTION COST	
COSTS LESS THAN \$2500	FEE \$ 28.94
COSTS \$2501 TO \$15000	FEE \$ 57.89
COSTS \$15001 - \$25000	FEE \$ 289.41
COSTS \$25001 - \$50000	FEE \$ 405.17
COSTS MORE THAN \$50001 = \$ 405.17 PLUS \$ 38.59 PER ADDITIONAL \$ 20,000 OR FRACTION OF	
ADDITIONAL FEES	
FIRE DEPARTMENT REVIEW FEE	FEE \$ 121.55
ADVERTISING NOTICING FEE	FEE \$ 341.78
OTHER FEES	
RE-NOTICING OF PROJECTS TABLED FOR A THIRD TIME AT APPLICANTS REQUEST	FEE \$ 850.86
PLANNING DEPARTMENT BUILDING PERMIT INSPECTION	FEE \$ 28.94
ADDITIONAL PLANNING DEPARTMENT BUILDING PERMIT INSPECTION	FEE \$ 40.52
PLANNING DEPARTMENT INSPECTIONS	FEE \$ 334.27
EMERGENCY ORDER EXTENSION ADMINISTRATIVE	FEE \$ 99.00

ALL FEES WILL BE DOUBLE FOR ALL AFTER THE FACT PROJECTS

ANY MAJOR OR MINOR DEVELOPMENT PLAN RETURNED TO THE PLANNING BOARD AFTER INITIAL APPROVAL WILL REQUIRE A NEW APPLICATION FEE EQUIVALENT TO ONE-HALF OF THE CURRENT FEE SCHEDULE